

## **UCU ELECTIONS 2012**

### **REGULATIONS FOR GENERAL SECRETARY CANDIDATES' ELECTION STATEMENTS**

- 1 Candidates standing for election as General Secretary are entitled to have printed an election address not exceeding 1000 words. In addition they may submit further biographical information under the heading 'Biographical details'. This further information may not exceed 250 words.
- 2 The full name and branch or local association of the candidate, or job title of the candidate, will be printed in addition to the candidate's election address and biographical information.
- 3 A hyphenated word will count as one word. Two years hyphenated to express a period of time (eg. 1999-2001) will count as one word. A website or email address will count as one word. Words separated by an oblique stroke (eg. branch/region) will not be counted as one word.
- 4 If a candidate's election address, or their further biographical information, exceeds the stated number of words, those words that continue after the permitted number of words will not be printed.
- 5 No amendment of election statements is permitted, other than the withdrawal of words or statements by candidates. Words or statements may be withdrawn for up to 14 days after the closing date for the receipt of election statements.
- 6 No photograph, graphics or other matter that is not conventional words or punctuation marks is permitted as part of a candidate's election address or 'biographical details'.
- 7 All candidates are advised of the following provision of Section 48 of the Trade Union and Labour Relations (Consolidation) Act 1992:

No person other than the candidate themselves shall incur any civil or criminal liability in respect of the publication of a candidate's election address or of any copy required to be made for the purposes of this election.
- 8 Responsibility for the factual accuracy of information contained in a candidate's election address and biographical information rests with the candidate.
- 9 The union will make candidates' election addresses and biographical details available on its website.

## **UCU ELECTIONS 2012**

### **SUBMISSION OF GENERAL SECRETARY CANDIDATES' ELECTION STATEMENTS**

Before submitting your election statements, please read the accompanying regulations for candidates' election statements, and take note of the relevant word limits.

Election statements must be received no later than **5:00pm on Wednesday 7 December 2011**. Election statements should be sent to Kay Metcalfe, Administrator, Constitution and Committees, by email to [kmetcalfe@ucu.org.uk](mailto:kmetcalfe@ucu.org.uk), or by post to Kay Metcalfe, UCU, Carlow Street, London NW1 7LH, or by fax to 020 7756 2501. Election statements sent by email or fax must be followed by paper copies.

Receipt of all election statements will be acknowledged. If you do not receive acknowledgement of your election statement, please telephone Kay Metcalfe on 020 7756 2551 **before** this deadline. UCU cannot accept responsibility for election statements not received due to a failure of electronic communication. No election statements may be altered after the deadline for the receipt of election statements, other than in the case of a candidate withdrawing words or statements. Such withdrawals must be made no later than 5:00pm on 21 December 2011.

**1 Name:**

**2 Branch or local association, or position of employment with UCU:**

**3 Biographical details**

*Candidates are allowed 250 words under this heading.*

**4 Election address**

*Candidates may have printed an election address of no more than 1000 words.*

**6 I confirm that the factual information contained in these election statements is accurate.**

Signed

Date