

In respect of the vacancies described in this election notice:

- All terms of office begin following the close of UCU's Congress meeting on 1 June 2010.
- Terms of office are for two years (with the exception of the Trustee, Vice-President, and President of UCU Wales positions).
- Nomination forms and related information are available at <http://www.ucu.org.uk/elections>, or on request from Kay Metcalfe at UCU Head Office.
- The deadline for receipt of nominations to all vacancies in this election notice is **5:00 pm on Wednesday 18 November 2009**, including the receipt of all supporting information. Nominations should be made on the appropriate form, and should be formally addressed to the President and sent to: Kay Metcalfe, Constitution and Committees Team, UCU, Carlow St, London NW1 7LH. Receipt of all nominations will be acknowledged.
- All candidates who submit their completed nomination not less than ten working days before the closing date for nominations, shall be informed, not less than five working days before the closing date for nominations, whether there is any defect in their nomination, including any discrepancy in the membership standing of persons providing supporting signatures.
- The date on which this notice will be regarded as having been issued to members is 12 October 2009. Any person not in membership of the union on 12 October 2009 is not eligible for nomination to the positions described in this notice.
- Eligible candidates may be nominated to more than one of the vacancies listed in this notice. Nomination to each vacancy will require a separate nomination to be submitted. Ballots to offices in this notice will be counted in the following order:
 - i. Trustee
 - ii Vice-President
 - iii. geographically-elected HE and FE members
 - iv. UK-elected HE and FE members
 - v. representatives of women members for HE and FE sectorsand after a candidate is successfully elected, votes for that candidate will be disregarded in subsequent elections.
- Any ballots held as a result of this call for nominations will be held in February-March 2010. The deadline for the submission of election addresses for any such elections will be 5:00pm on Wednesday 9 December 2009.
- For these elections, the independent scrutineer appointed by the University and College Union for the purposes described in Section 49 of the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended) is Electoral Reform Services, 33 Clarendon Road, London N8 0NW.

1 Trustees and Officers of the Union

1.1 Three vacancies exist for Trustees of the union, each for a term of five years.

1.2 One vacancy exists for an Officer of the Union:

Vice-President who is a member of the further education sector

The Vice-President will serve in that role for 2010-2011, and will serve as President-elect for 2011-2012, and as President for 2012-2013, and as Immediate Past President for 2013-2014.

Nominations for Officer or Trustee vacancies must be supported by:

- a. the signed consent of the candidate
- b. a statement confirming the office to which the candidate wishes to stand, and their sector
- c. either (i) the identifiable signatures of twenty members of the association who are entitled to vote in any ballot held to fill that position, not more than ten of whom may be from the same branch/local association, or (ii) a statement signed by the Presiding Officer or Honorary Secretary of a branch/local association that the nomination has been adopted by a resolution at a quorate general meeting of that branch/local association.

2 Geographically-elected members of the National Executive Committee (NEC)

Fifteen vacancies exist for geographically-elected members of the NEC

2.1 From institutions in the Northern Ireland:

- One member from the higher education sector
- One member from the further education sector

2.2 From institutions in the North East (defined by the North East and Yorkshire and the Humber RDAs):

- Three members from the higher education sector
- Two members from the further education sector

2.3 From institutions in London and the East (defined by the London and Eastern RDAs):

- Four members from the higher education sector
- Two members from the further education sector

2.4 From institutions in Wales

One member who will also be President of UCU Wales, elected for a term of one year, and one member who will also be Vice President of UCU Wales, elected for a term of two years and becoming President of UCU Wales for the second year of office.

All members of UCU who are members of the HE or FE sector in Wales may stand, and vote, in this single election. The member elected with the highest vote will be elected President of UCU Wales, and the member elected with the second highest vote, and being from the other sector to that of the member elected President, will be elected Vice President of UCU Wales. In subsequent years, nominations will be called for annually to the position of Vice President of UCU Wales, alternating between sectors.

3 UK-elected members of the National Executive Committee (NEC)

Twelve vacancies exist for UK-elected members of the NEC:

3.1 Seven NEC members from institutions in the higher education sector.

Of the members elected to these seats:

- at least three will be employed, or, if unemployed, have been most recently employed, in a post-1992 institution
- at least one must be a woman.

3.2 Five NEC members from institutions in the further education sector.

Of the members elected to these seats:

- at least one will be employed, or, if unemployed, have been most recently employed, in land-based education
- at least one will be employed, or, if unemployed, have been most recently employed, in adult continuing or community based education
- at least one will be employed, or, if unemployed, have been most recently employed, in prison education
- at least one will be employed, or, if unemployed, have been most recently employed such that their main contract of employment is fixed-term and/or hourly paid.

4 Equality Seats

Five vacancies exist for the following equality seats:

4.1 Three representatives of women members in the higher education sector.

4.2 Two representatives of women members in the further education sector.

Candidates standing for election to these seats must state that they are a woman in the relevant sector.

Support for nominations

Nominations for all seats on the National Executive Committee other than officer positions (all seats in sections 2-4 of this notice) must be supported by:

- a. the signed consent of the candidate
- b. a statement confirming the position to which the candidate wishes to stand; their Sector; their gender; their region; any category described in paragraph 18.8.2i-18.8.2iv of the Rules that applies; and any statement as described in Rules 18.8.6i-18.8.6iv that applies
- c. either (i) the identifiable signatures of ten members of the Union who are entitled to vote in any ballot held to fill that position, not more than five of whom may be from the same branch/local association, or (ii) a statement signed by the Presiding Officer or Honorary Secretary of a local association or branch that the nomination has been adopted by a resolution at a quorate general meeting of that branch/local association.